

Footnotes to the 2017 Budget
Diocese of Utah
November 10, 2016

On November 5, 2016, the Diocesan Council unanimously approved the 2017 budget for the Diocese of Utah. This budget was significantly more challenging than in many years. The footnotes reveal many cuts that were made to produce a balanced+ budget. I am truly grateful for the time, talent and hard work of the Finance Committee, the Diocesan Council, Diocesan leadership, and the leaders of congregations and ministries who together brought this together.

The footnotes below refer to line items in the budget worksheet. Following the worksheet are the details of the budget for grants for the mission congregations. The actual grants are not awarded until January of 2017.

If there are any questions, please let me know. Thank you for your input and support.

Faithfully,

The Rev. Canon Steve Andersen

The Budget Worksheet

The first set of columns is for the 2017 budget. To the right of that, is the 2016 budget amount, and the actual 2016 results through June 30. To the right of that is the 2015 budget, which enables a 3 year look at comparable line items.

A Word About Income:

I believe that the diocese has always requested the full distribution possible from the Perpetual Trust of Sts Peter and Paul. The Diocesan Council requested and approved, a budget that left \$25,000 in the Trust, and not distributed to the Diocese. In addition, the income from the Trust is also down \$36,739 from 2016, so we start with a total of \$61,739 less in income from the Trust in 2017 than we had in 2016. The 2017 budget is balanced, with a net income of \$1,884 forecast.

001 The Diocese generates a bit of income, mostly for accounting, payroll and financial services provided to auxilliary organizations (Perpetual Trust, Episcopal Community Services, etc). Kathy Bryden is the Administrator for the Perpetual Trust, and although she is listed as part of the Bishop's staff, the Trust fully reimburses those costs.

011 Funding for the Rev. Canon Mark Clevenger who is working part time in retirement to do congregational development, is fully funded by funds in reserve for congregational development.

- 047 The assessment to The Episcopal Church is set by formula, which has been revised downward by both of the past two General Conventions. Our apportionment varies a bit due to how the Trust funds we receive are utilized.
- 048 By Canon and Diocesan Convention Resolution, the Diocese provides generous funding for both deputies and alternate deputies to attend and participate in the nine day long General Convention every three years.
- 120 Small Building Repairs – matching grants – reduced to balance the budget
- 127 Health Insurance – surprisingly small increase for 2017
- 128 Challenge Grants – grants for new congregation ministry initiatives – eliminated to balance the budget.
- 132 CTI Fund for Mission – Reduced to balance budget
- 134 Trainings – With trainings done the past 2 years, will be picked up again in 2018
- 139 CDSP – We began supporting our most local seminary last year. Eliminated for 2017 to balance the budget.
- 143 Professional Congregation Audits – We have enjoyed 3 years of CPA provided congregational financial reviews. This will be cut back in 2017 to balance the budget. Members of the Finance Committee will pick up the congregations in the SLC area.
- 183 General Travel – reduced to balance budget.
- 185 Bishop's Discretionary Fund – Eliminated for 2017 only to balance the budget (Bishop's Request). There are existing funds available that should suffice.

2017 BUDGET WORKSHEET

DATE 11/10/2016

2017 TOTAL DISTRIBUTION FROM TRUST	Requested \$3,780,559	Maximum \$3,805,559	\$3,842,298	2015	\$3,839,674	2015 BUDGET
Change from Prior Year	(\$61,739)		\$2,624		\$44,053	

FUNDING

THROUGH 06/30/2016

		2017 BUDGET	NOTES	2016 BUDGET	2016 YTD ACTUAL	2015 BUDGET
UNRESTRICTED						
1	Service Revenue	\$85,000		1 \$62,000	1 \$47,059	\$66,275
2	Congregation Assessments	\$312,477		2 \$291,862	2 \$160,133	\$322,593
3	Trust Distribution - Operations	\$2,217,645	\$0	3 \$2,526,572	3 \$657,568	\$2,423,751
4	Misc Revenue	\$2,500	\$0	4 \$2,500	4 \$5,600	\$0
5				5		
6				6		
7	TOTAL UNRESTRICTED	\$2,617,622		7 TOTAL \$2,882,934	7 TOTAL \$870,360	\$2,812,619
8				8		
DESIGNATED						
9				9		
10				10		
11	Congregational Development	\$41,000	Clevenger - Congregation Development	11 \$0	11 \$43,619	\$0
12	Restricted Gift	\$41,000		12 \$0	12 \$0	
13		\$0		13 \$0	13	
14		\$0		14 \$0	14	
15		\$0		15 \$0	15	
16	TOTAL DESIGNATED	\$82,000		16 TOTAL \$0	16 TOTAL \$43,619	
17				17		
RESTRICTED						
18				18		
19				19		
20	Trust Distribution - Outreach	\$100,000		20 \$120,000	20 \$31,231	\$90,500
21	Trust Distribution - Parish Support	\$1,462,914		21 \$1,195,726	21 \$619,663	\$1,325,423
22		\$0		22 \$0	22 \$0	0
23		\$0		23 \$0	23	0
24		\$0		24 \$0	24	0
25	TOTAL RESTRICTED	\$1,562,914		25 TOTAL \$1,315,726	25 TOTAL \$650,894	\$1,415,923
26				26		
27	TOTAL FUNDING	\$4,262,536		27 \$4,198,660	27 \$1,564,873	\$4,228,542
28				28		
29				29		
EXPENSES						
30				30		
OUTREACH						
31				31		
32				32		
33	ECS - Youth Impact	\$50,000		33 \$70,000	33 \$60,010	\$90,000
34	Community of Hope	\$0		34 \$0	34	\$500
35	Episcopal Community Services	\$50,000		35 \$50,000	35	\$0
36		\$0		36 \$0	36 \$990	
37		\$0		37 \$0	37	
38		\$0		38 \$0	38	
39		\$0		39 \$0	39	
40		\$0		40 \$0	40	
41	TOTAL OUTREACH	\$100,000		41 TOTAL \$120,000	41 TOTAL \$61,000	\$90,500

PAGE 2 OF 4		EXPENSES		THROUGH 06/30/2016	
	2017 BUDGET	NOTES	2016 BUDGET	2016 YTD ACTUAL	2015 BUDGET
42	GOVERNANCE - WIDER CHURCH				
43					
44					
45					
46	Lambeth	\$1,335	\$1,335	\$668	\$1,335
47	TEC Assessment	\$394,400	\$358,800	\$176,700	\$385,967
48	General Convention	\$21,079	\$9,334	\$4,861	\$9,334
49	Other TEC	\$15,500	\$15,250	\$4,479	\$5,070
50	Province 8	\$8,891	\$7,397	\$4,002	\$7,530
51	Diocesan Convention	\$18,500	\$15,300	\$18,681	\$15,000
52	Bishop Search	\$15,000	\$15,000	\$7,500	\$15,000
53		\$0	\$0	\$0	\$25,200
54	Diocesan Organizations				
55	Diocesan Council	\$5,000	\$7,500	\$2,368	\$7,500
56	Standing Committee	\$9,000	\$7,000	\$4,655	\$5,000
57	Finance Committee	\$1,200	\$1,200	\$519	\$1,200
58		\$0	\$0	\$0	\$250
59	Other Committees	\$600	\$600	\$883	\$600
60	TOTAL GOVERNANCE - WIDER CHURCH	\$490,505	TOTAL \$438,716	TOTAL \$225,316	\$478,986
61					
62	DIOCESAN FACILITIES				
63	See Separate Schedule	\$0	\$24,000		\$53,949
64		\$0	\$0		\$0
65		\$0	\$25,200		\$25,000
66		\$0	\$55,000		\$55,000
67		\$0	\$62,400		\$45,000
68		\$0	\$23,000		\$23,000
69		\$0	\$5,000		\$5,000
70		\$0	\$19,500		\$10,000
71		\$0	\$3,800		\$3,700
72		\$0	\$25,000		\$25,000
73		\$0	\$0		\$250
74		\$0	\$200		\$200
75		\$0	\$0		\$0
76	TOTAL DIOCESAN FACILITIES	\$185,333	TOTAL \$243,100	TOTAL \$123,409	\$246,099
77					
78	THE MISSION AND MINISTRY OF THE CHURCH				
79					
80	EXTENDED MINISTRIES				
81					
82	Sudanese Ministry				
83	Clerical Leadership	\$66,976	\$65,000		
84	Other	\$5,000	\$0		
85	TOTAL SUDANESE MINISTRY	\$71,976	TOTAL \$65,000	TOTAL \$0	\$0
86					
87	Native American Ministries				
88	St. Elizabeth Parish Ministry	\$124,500	\$124,500	\$62,250	\$124,500
89	Holy Spirit Parish Ministry	\$84,551	\$50,000	\$34,583	\$45,000
90	Other	\$3,000	\$3,000	\$2,373	\$3,000
91	TOTAL NATIVE AMERICAN MINISTRY	\$212,051	TOTAL \$177,500	TOTAL \$99,206	\$172,500
92					
93	Latino Ministries				
94	San Estaban Parish Ministry	\$74,814	\$72,602	\$36,301	\$72,602
95	San Francisco	\$21,350	\$21,000	\$10,500	\$21,000
96	Other Latino	\$87,536	\$85,000	\$42,861	\$113,971
97	Facilities Support	\$18,000	\$18,000	\$0	\$18,000
98	TOTAL LATINO MINISTRY	\$201,700	TOTAL \$196,602	TOTAL \$89,662	\$225,573

		EXPENSES				THROUGH 06/30/2016	
2017 BUDGET	NOTES	2016 BUDGET		2016 YTD ACTUAL	2015 BUDGET		
102	Youth Ministry						
103	Camp Tuttle	\$204,142	0	\$204,142	\$113,375		\$187,700
104	Young Adult Ministry	\$0		\$0	\$0		\$0
105	Youth Ministry	\$51,982		\$51,982	\$25,422		\$52,420
106	Rowland Hall Chaplain Benefits	\$0		\$0	\$0		\$0
107	Faith Formation for Youth	\$15,000		\$15,000	\$3,779		20000
108	TOTAL YOUTH MINISTRY	\$271,124		\$271,124	\$142,576		\$260,120
110	Conference Center	\$72,069	Bad Data in 2016 Budget	\$1,851	BAD DATA	\$29,634	\$17,350
111	Hospitality Center	(\$16,628)	Bad Data in 2016 Budget	(\$54,760)	BAD DATA	(\$13,591)	(\$47,398)
112		\$0	\$55,441			\$16,043	(\$30,048)
113							
114	TOTAL EXTENDED MINISTRIES	\$812,292		\$657,317	\$347,487		\$628,145
116	Ministry Support & Development						
118	Direct Parish Support	\$500,052		\$481,000	\$326,458		\$538,060
119	Church Owned Property Taxes	\$8,000		\$12,500	\$0		\$10,000
120	Small Building Repairs	\$15,000	\$32,400 On Hand Now	\$25,000	\$1,118		\$25,000
121	Clergy Moving Expenses	\$0	Known Expense Covered by Cong	\$0	\$1,770		\$0
122	Travel From/To Parishes	\$2,500		\$2,500	\$1,676		\$1,500
123	Real Estate Expenses (PJ)	\$5,000		\$2,500	\$361		\$1,000
124	Other Parish Support	\$0		\$0	\$10,683		\$0
125	Supply Clergy	\$0		\$350	\$0		\$0
126	Diaconal Ministry Support	\$1,000		\$0	\$100		\$0
127	Health Insurance	\$559,963		\$555,617	\$268,795		\$413,091
128	Challenge Grants	\$0		\$50,000	\$0		\$50,000
129	Continuing Education	\$11,094		\$14,500	\$16,786		\$15,670
130	Sabbatical Leave Expense	\$15,000		\$5,000	\$0		\$5,000
131	Other Clergy Costs	\$0		\$0	\$12,495		\$0
132	Carolyn Tanner Irish Mission Fund	\$15,000		\$25,000	\$25,000		\$20,000
133	Utah Ministry Formation * See Iona Init	(\$2,000)		(\$1,500)	\$882		(\$3,000)
134	Trainings: Church Worker, Anti-Racism	\$0		\$10,000	\$0		\$10,000
135	COM, BACAM, Etc	\$13,960		\$13,960	\$11,470		\$10,360
136	Ministry of the Laity	\$0		\$0	\$0		\$2,625
137	Retired Clergy Gatherings	\$1,000		\$0	\$0		\$1,000
138	Clergy Conference	\$11,000		\$9,000	\$162		\$9,000
139	CDSP Seminary Support	\$0		\$10,000	\$0		\$0
140	Stewardship	\$2,500		\$2,500	\$1,112		\$2,500
141	Congregational Development	\$0		\$0	\$1,672		\$50,000
142	EFM	\$2,500		\$2,500	\$750		\$3,000
143	Prof Congregation Audits	\$15,000		\$25,000	\$23,268		\$36,000
144	150th Anniversary Events	\$25,000		\$46,536	\$0		\$0
145	Iona Initiative * See UMFP	\$4,000		\$0	\$0		\$0
146		\$0		\$0	\$7,338		\$0
147		\$0		\$0			\$0
148							
149	TOTAL MINISTRY SUPPORT & DEVELOPMENT	\$1,205,569		\$1,291,963	\$711,896		\$1,200,806
151	Office of the Bishop, Diocesan Staff	\$1,105,023		\$1,126,315	\$517,558	\$517,558	\$1,040,234

152	PAGE 4 OF 4	EXPENSES		152		152		
153				153		153	THROUGH 06/30/2016	
154		2016 BUDGET	NOTES	154	2016 BUDGET	154	2016 YTD ACTUAL	2015 BUDGET
155	Finance			155		155		
156				156		156	\$0	\$0
157	Audit & Actuarial Services	\$25,000		157	\$25,000	157	\$0	\$30,000
158	Travel & Conference	\$3,500		158	\$2,200	158	\$2,086	\$1,200
159	Print & Copy	\$500		159	\$500	159	\$89	\$100
160	Hospitality	\$250		160	\$250	160	\$0	\$250
161	Fees, Licenses, Publications	\$1,350		161	\$2,800	161	\$400	\$700
162	Computer & Misc. Expenses	\$16,700		162	\$12,000	162	\$4,249	\$9,100
163	TOTAL FINANCE	\$47,300		163	\$42,750	163	\$6,824	\$41,350
164				164		164		
165	Communications			165		165		
166	Hosting Services	\$4,500		166	\$4,500	166	\$1,319	\$4,500
167	Outsourced	\$17,275		167	\$11,000	167	\$0	\$9,000
168	Computer	\$5,000		168	\$7,000	168	\$4,096	\$28,000
169	Travel & Conference	\$6,600		169	\$6,000	169	\$2,823	\$6,000
170	Supplies	\$11,475		170	\$6,200	170	\$0	\$6,200
171	E Subscriptions	\$1,250		171	\$5,000	171	\$0	\$3,500
172	Depreciation	\$930		172	\$1,500	172	\$0	\$1,500
173	Dues Memberrships	\$150		173		173	\$0	
174	Licenses – Fees	\$2,000		174		174	\$3,503	
175	Other	\$300		175	\$5,000	175	\$0	\$5,000
176	Print and Copy	\$250		176	\$2,500	176	\$80	\$2,500
177	TOTAL COMMUNICATIONS	\$49,730		177	\$48,700	177	\$11,821	\$66,200
178				178		178		
179	Other Office Operations			179		179		
180	Legal Expenses	\$175,000		180	\$175,000	180	\$93,100	\$175,000
181	Computer Expenses	\$10,000		181	\$2,500	181	\$3,276	\$2,500
182	Telecom & Internet Costs	\$10,000		182	\$16,000	182	\$4,070	\$14,500
183	General Travel & Conference	\$15,000		183	\$26,000	183	\$11,875	\$18,000
184	Supplies (Office, Kitchen, Worship)	\$12,000		184	\$12,000	184	\$6,897	\$11,000
185	Bishop's Discretionary Fund	\$0		185	\$18,000	185	\$0	\$18,000
186	Banking Fees & Charges	\$11,000		186	\$11,000	186	\$0	\$11,000
187	Equipment Mtc & Repair	\$5,000		187	\$5,000	187	\$683	\$12,000
188	Postage	\$1,600		188	\$2,200	188	\$846	\$2,000
189	Hospitality	\$7,500		189	\$7,500	189	\$1,783	\$4,000
190	Dues and Memberships	\$1,000		190	\$1,100	190	\$450	\$1,000
191	Licenses and Fees	\$8,000		191	\$10,500	191	\$9,533	\$7,000
192	Miscellaneous Expenses	\$1,200		192	\$1,000	192	\$1,001	\$2,500
193	Other Personnel Expenses	\$600		193	\$0	193	\$2,285	\$0
194	Subscriptions, Publications	\$1,000		194	\$1,000	194	\$94	\$1,500
195	ECCU Clergy Discretionary	\$1,500		195	\$1,500	195	\$0	\$1,500
196	All Other	\$0		196	\$0	196	\$9,284	\$0
197	General Gain/Loss	\$1,000		197	\$1,500	197	\$40	\$1,250
198	Print & Copy	\$1,000		198	\$500	198	\$46	\$1,000
199	Furn & Equipment Purchase/Replace	\$2,500		199	\$2,500	199	\$1,832	\$2,500
200	TOTAL OFFICE OPERATIONS	\$264,900		200	\$294,800	200	\$147,095	\$286,250
201				201		201		
202				202		202		
203				203		203		
204	TOTAL EXPENSES	\$4,260,652		204	\$4,263,661	204	\$2,152,406	\$4,057,483
205				205		205		
206	FUNDING LESS EXPENSES	\$1,884		206	(\$65,000)	206	(\$587,533)	\$100,134

2017 CONGREGATIONAL GRANT WORKSHEET

Updated September 16, 2016

DIOCESAN MINISTRIES AND MISSIONS

NATIVE AMERICAN MINISTRY		2017	Clergy Costs	With Raises 2017
1	St. Elizabeth Parish Ministry	\$124,500	New	\$124,500
2	Holy Spirit Parish Ministry	\$83,380	\$30,826	\$84,551
	Youth Formation Activities	\$3,000		\$3,000
	TOTAL NATIVE AMERICAN MINISTRY	\$210,880	\$30,826	\$212,051

LATINO MINISTRY				
3	San Esteban Parish Ministry	\$72,602	\$58,219	\$74,814
4	San Francisco Parish Ministry	\$21,350		\$21,350
	Other Latino Ministry	\$85,000	\$66,728	\$87,536
	Support for Facilities - San Esteban	\$9,000		\$9,000
	Support for Facilities - San Francisco	\$9,000		\$9,000
	TOTAL LATINO MINISTRY	\$196,952	\$124,947	\$201,700

SUDANESE COMMUNITY MINISTRY				
5	Clergy Leadership	\$65,000	\$52,000	\$66,976
	Other	\$5,000		\$5,000
	TOTAL SUDANESE MINISTRY	\$70,000	\$52,000	\$71,976

OTHER CONGREGATIONS

6	All Saints			
7	Ascension – St. Matthews	\$55,000	New	\$55,000
8	Good Shepherd			
9	Grace	\$10,000	New	\$10,000
10	Resurrection	\$50,000	\$59,405	\$52,257
11	Spirit of the Desert			
12	St. Barnabas		\$0	
13	St. David	\$33,000	New	\$33,000
14	St. Francis	\$30,000	\$39,778	\$31,512
15	St. James			
16	St. John	\$43,700	\$56,443	\$45,845
17	St. Jude	\$39,000	\$24,268	\$39,922
18	St. Luke			
19	St. Mark			
20	St. Mary	\$61,000	\$33,736	\$62,282
21	St. Michael	\$35,000	\$26,068	\$35,991
22	St. Paul (S)			
23	St. Paul (V)	\$50,284	\$30,826	\$51,455
24	St. Peter	\$39,800	\$26,068	\$40,791
25	St. Stephen	\$41,000	\$26,239	\$41,997

TOTAL THIS SECTION \$487,784 \$500,052

GRAND TOTAL \$965,616 \$985,779